

Emergency Lighting – Monthly Test Record

THE VILLAGE *hall* Rowney Green



Please refer to website page [http://www.rowneygreenvillagehall.org/RGVH/Download_Internal_Forms_&_Docs](http://www.rowneygreenvillagehall.org/RGVH/Download_Internal_Forms_&_Docs_Emergency_Light_Maintenance_Log_Template) **Emergency Light Maintenance Log Template** for location and details of emergency lights



Use metal key as shown in each of the emergency lighting test slots, located adjacent to the Main Kitchen Distribution Board & Rear Corridor Distribution Board, to switch off mains power from selected groups of lights and to ensure the ones with the green LED indicators come on as intended.
Report any faults.

6 Monthly and Annual Check to be carried out by an Approved Body

DATE	AREA TESTED	SATISFACTORY YES/NO	IF UNSATISFACTORY, DESCRIBE REMEDIAL ACTION TAKEN	SIGNATURE