



THE VILLAGE *hall* Rowney Green

Full Event Insurance will cover the display to include £1 million public liability cover.

The Fire Service and Police will be notified.

A person suitably trained and certified in first-aid will be on duty.

Preparation

- 1 Neighbours will receive written notification of the display so they can keep any animals enclosed.
- 2 Publicity will include the fact that spectators cannot bring their own fireworks and need to bring torches.

Crowd control

The display is to be held on the Rowney Green Playing Field

1. There will be lights along the pathway to the hard standing in front of the pavilion on the sports field.
2. Spectators and volunteers will be asked to bring a torch to minimize tripping risk.
3. The hard standing will be fenced using white reinforced tape supported on stakes, which push easily into the turf. This will ensure the public is in a contained area.
4. There will be at least 2 stewards in high-visibility jackets to marshal the public – the government recommendation is for 1 marshal per 250 people but we recommend 2 for about 80 people.
5. Spectators will be excluded from the display area.
6. No fireworks (including sparklers) brought by the spectators are allowed to be let off.
7. At the end of the display the public will be marshaled from the field
8. The first aider will wear a high visibility jacket
9. One of the marshals will have a loud hailer as a safety measure.



Firework Handlers

1. A meeting will be held beforehand so everyone knows the plan for the display and the order in which fireworks are to be lit. Three people with experience of firework displays will be recruited. One person will set off rockets, one will set off table-mounted and ground-mounted fireworks; a third person will remove fireworks, in pre-arranged order, from their secure box, before placing them in the correct position for those igniting them.
2. Fireworks will arrive on site in a solid polythene storage box with a clip on lid. Each firework will be marked with a number to indicate the order in which they are to be lit. The rockets will be in a separate similar storage box.
3. Suitable diameter rocket launch tubes will be driven into the ground, sloping slightly off vertical, pointing away from the spectator area, taking into account wind speed and direction.
4. A suitable table (eg 2 Workmate benches spanned by a sturdy plywood board) will be erected for positioning “box-type” fireworks.
5. A bucket, placed on the ground, containing sand, will be used for holding those fireworks in an upright position that are not suited to standing on the table.
6. The firework ignition area will be at least 50 metres from the spectators. Both areas will be fenced with tape supported by suitable stakes.
7. A bucket of sand and fire extinguisher will be on hand.
8. The fireworks will be kept in secure boxes, which will be kept closed except when removing a firework.
9. The handlers will have read any instructions on the fireworks and uncovered the fuses in a well-lit environment before taking them to the ignition area.
10. Fireworks will be lit using a portfire. Unused portfires will be kept in a secure box.
11. Any fireworks that fail to light will not be approached for 30 mins.
12. During very windy weather, the display area will be moved further away from the crowd.
13. Firework handlers will wear protective gloves and eye protection.
14. After the display spent fireworks will be collected.
15. Any fireworks that have not gone off will be soaked in a bucket of water and the fire brigade asked for advice on safe disposal.

Any person connected with the running of the display will receive a copy of this statement.